

Laser Fax

Modification 5
Modification 5.30
February 9, 2006

F67 – NEW FINE TYPE

Fine type F67 has been added to the MDJS to implement provisions of the Seed Act, Act 164 of 2004. This fine type disburses fine money to the Department of Revenue with an account code of COMM-AGR, Agronomic Regulatory Account. The fine type is associated with several statutes under Title 3 (Agriculture Code), Chapter 71 (Seeds). The allocation is:

<u>Officer Type</u>	<u>Fine Distribution to Account Code</u>	<u>Account Code</u>
MP	100%	COMM-AGR
CP	100%	COMM-AGR
SP	100%	COMM-AGR

TRUANCY OFFICER CLARIFICATION

Modification 5.29 was a reminder to provide appropriate documentation when requesting the maintenance of a truancy officer. As a clarification, the documentation that confirms the individual's capacity to work as an attendance officer needs to be provided to you by the board of school directors on school district letterhead. Since the board of school directors is the appointing entity that hires the truancy officers, the documentation needs to be directly from the board and not administration, teachers, school secretaries, or the truancy officer.

EXPUNGEMENT REMINDER

When requesting an expungement, please remember to assemble and staple the documentation in the following order:

1. Request for Expungement (AOPC 101)
2. Court Order
3. First page of the Docket Transcript (AOPC 501A)

Do not enclose a letter or any other documentation with the request form, court order and docket transcript. Thank you for your cooperation.

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DOCKET TRANSCRIPT

Block 31 of the Docket Transcript (AOPC 501A) will now indicate when a charge was held for court (HDCT) and the defendant failed to appear for the preliminary hearing. The code HDCT/WOD (Held for Court, Without Defendant) will print on the docket transcript if HDCT is recorded as the final charge disposition and the question on the Case Disposition screen, "Defendant Present (Y/N)" is answered N for No.

LTN/OTN REMINDER

As you are aware, central booking centers and police agencies are using LiveScan Technology to fingerprint and identify individuals electronically. The police use LiveScan to obtain a positive identification, and then will enter the LiveScan Tracking Number (LTN) on the Police Criminal Complaint. This number needs to be recorded as the OTN on the Criminal Court Case Entry screen. If you erroneously assign a new OTN or aren't aware of the LTN until after the case is docketed, you need to access the Complaint/Citation option on the Maintenance Menu and type the LTN in the LTN field.

If you do not record the LTN in the OTN field when docketing the case, or cross reference the numbers by typing the LTN in the LTN field, unmatched records at the State Police repository will exist.