

# Laser Fax

Version 5  
Modification 5.03  
August 4, 2004

## APPEAL PROCESSING

As a result of amendments to Pa.R.Crim.P. 462 that became effective July 1, 2003, that clarified existing procedure regarding matters on appeal from the magisterial district courts, the DJS appeal process has been modified to make the recording of an appeal more streamlined for DJS users.

Since cases that have been transferred to the Court of Common Pleas for contempt appeals and de novo appeals of summary convictions remain at Common Pleas for final disposition, all appeal result codes have now been removed from the DJS.

The Court of Common Pleas will continue to issue refunds when appropriate. Therefore, monies receipted on the docketed case prior to the filing of the appeal are to be refunded to the Clerk of Courts. The DJS will allow you to select another payee if your county policy requires that the refund be issued to another county office.

When the filing of the appeal is recorded in the DJS, a refund entry screen will appear if money has been receipted on the docketed case. Both applied payments and collateral monies will display on the screen for you to verify before the check is created. The payee name defaults to the Clerk of Courts, but you may press F9 to change the payee name.

As the result of the appeal processing change, you will notice several other changes to the DJS.

- ? All ticklers and time payment plans will be automatically canceled when an appeal is filed.
- ? If the appealed case has an active warrant and/or a PennDOT DL-38, the Warrant Entry screen and/or DL-38 Entry screen will display when recording an appeal so that you may cancel or recall the actions.
- ? An archive date will be set for the case after the file action has been recorded.
- ? Future events will be canceled.
- ? The Common Pleas Notification Request from (AOPC 729) will no longer print for de novo appeals.
- ? APPL has been removed as a refund code.

Since there are currently cases in an APPL (Appeal) status with active ticklers, AOPC is running a cleanup program to automatically cancel the following actions if present on a docketed case with an appeal status.

- ? Pre-Warrant with the action codes of SPPW (Scheduled to Print Pre-Warrant) or PRPW (Print Pre-Warrant)
- ? Warrant with the last action code of SP (Scheduled to Print)
- ? Warrant with the last action code of PRNT (Warrant Printed)
- ? Warrant with the last action code of USRV (Warrant Returned Unserved)
- ? DL-38 with the last action code of SPDE (Scheduled to Print Defendant)
- ? DL-38 with the last action code of PRDE (Print Def DL-38) or RPDE (Reprint Def DL-38)
- ? DL-38 with the last action code of SPTR (Scheduled to Print PennDOT)

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? Time payment plans