

# Laser Fax

Version 5  
Modification 5.1  
June 25, 2004

## **WARRANTS TO PRINT – FAILURE TO PAY BATCH PROCESSING**

A change has been made to Warrants to Print – Failure to Pay batch processing that will allow you to have “Other” as the reason code when canceling a warrant to print.

After you type C (Cancel) for a docket number on the Warrants to Print – Failure to Pay Screen and press <ENTER>, you may now type “OTH” for Other in the Reason Code field.

## **MAINTAIN NAMES AND ADDRESSES**

PUC (Public Utility Commission) and DCNR (Department of Conservation and Natural Resource) officers have been placed in a central file. If you want to review or print the complete list of officers, you can access the documents in the statewide directory. When you F4 on the badge number field on either the Citation or Complaint Entry screen, the names will display in the pop-up window.

Please remember that you may request the officer to write his unique identifier, as maintained in the DJS, on the citation or complaint. However, Rule 403 (A)(1) of the Pennsylvania Rules of Criminal Procedure provides that the citation contain the badge number, if any, of the officer filing the citation.

Effective June 30, the AOPC will be responsible for providing and maintaining a complete and current listing of professional sureties. You will not be able to activate, deactivate or make changes to the Name Type SRID (Surety/Bondsman) because this information needs to be maintained in a uniform manner throughout the Commonwealth of Pennsylvania. A complete list of professional sureties has been placed in the Statewide folder.

## **NEW WEB SITE**

The United States Postal Service web site has been added as an approved site under the JNET application. The site ([www.usps.com](http://www.usps.com)) offers zip code information and certified/registered mail tracking.